

SHREEREKHA PAT

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CAREER OBJECTIVE

To secure a challenging role in taxation where I can utilize my skills and knowledge of taxation to contribute to the growth and success of the organization while continuously improving my skills and knowledge. I aspire to work in an environment of excellence, professional development, and job satisfaction, and help the organization achieve its goals while achieving personal growth.

EDUCATIONAL QUALIFICATION

Qualification	Board / University	Institution	Year	Percentage
• M.Com	F M University	Bhadrak Autonomous College , Bhadrak	2021-23	73.55%
• B.Com	F M University	Bhadrak Autonomous College , Bhadrak	2018-21	68.25%
• 12 th	CHSE, ODISHA	Tihidi College, Tihidi	2016-18	67.00%
• 10 th	BSE, ODISHA	CRSHIGH SCHOOL, TIHIDI	2016	67.33%

SPECIAL SKILLS & APTITUTES

- **Computer skills:** MS Word, MS PowerPoint & MS Excel
- **Languages known:** English, Hindi & Odia

Professional skills:

- Completed **TALLY & PGDCA** Course (Unipower School of IT & Management)

• **Additional skills:**

- Good communication and written skills in English & Hindi.
- Ability to work in a fast-paced environment to meet deadlines.
- Highly organized with a creative flair for project work
- Enthusiastic self-starter who contributes well to the team
- Team handling
- Meticulous at my work

AWARDS RECEIVED

- Received 2nd prize in Quiz competition

EXTRACURRICULAR ACTIVITIES

- Participated in Unity Walkathon conducted by Rotary club.
- Participated in social service activities (NSS) at college.

HOBBIES/INTERESTS

- Listening to Nostalgic songs.
- Art & Craft
- Handicrafting

PERSONAL INFORMATION

Father's Name : Mr. Kailash Chandra Pat
Mother's Name : Mrs. Annapurna Pat
DOB : 06/04/2001
BLOOD GROUP : B +ve

VACCINATION STATUS : Fully Vaccinated

DECLARATION

I Shreerekha Pat , hereby declare that the information specified above is factual and truthful to the best of my knowledge and belief.

Bhadrak (ODISHA)

SHREEREKHA PAT