

Office of the Principal,
Bhadrak Autonomous College, Bhadrak
Jagannathpur, Bhadrak. Email: principalbhadrakcollege@rediffmail.com

Notice No 1177 Date 05-05-2026

In compliance with the National Education Policy (NEP) 2020 and the Government guideline vide no 20820 dt. 20-04-2026, all UG 4th Semester students are mandatorily required to complete a 6-week or 35 working days of Internship or Community Engagement Programme to earn 4 academic credits (120 hours) during/around the summer vacation of the academic session 2025-26. Therefore, all HODs and Coordinators of this college are hereby requested to initiate the following actions immediately:

1. Kindly sensitize all eligible UG 4th semester students about the programme objectives, credit framework, and evaluation modalities as per the Government guidelines.
2. Please ensure that every student is registered on the ABC portal (APAAR ID mandatory) and assigned to a Faculty Mentor.
3. Please ensure that concerned students submit the filled in prescribed Proforma I to V before proceeding to the Internship or Community Engagement Programme.
4. However, students who have already applied/joined the internship in other organizations also have to submit filled up data in Proforma I to V.
5. Students who have not yet applied/joined internship anywhere, have to be encouraged to approach and join appropriate organizations as enlisted in the guidelines.
6. As per the Govt. guideline cited above (Page 9), students who fail to get registered elsewhere may be allowed to pursue an internship/field engagement under the supervision of a teaching faculty of the college after filling up data in Proforma I to V.
7. Please go through the **Excel Proforma** attached herewith, fill in the details and submit the hard copy and soft copy to the Office of the undersigned by 15-05-2026 positively for onward transmission to Govt. via HIMS portal.
8. All Faculty Mentors shall supervise, monitor (using daily logs & geo-tagged photos), and evaluate students as per the prescribed 100-mark criteria (Attendance: 30, Field Work: 30, Report: 30, Viva: 10).
9. Maintain all prescribed documents (Proforma I to VIII) along with related records systematically. Upon completion of the internship and evaluation, submit the marks in the mark foil to the Controller of Examinations.
10. Activities like sensitization may be done online/through WhatsApp group of students and are to be undertaken on war-footing as we are on the verge of Summer Vacation.

This may be treated as **MOST URGENT** and accordingly co-operation from all HODs/Coordinators are expected.

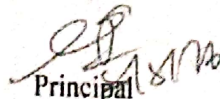
Encls: Excel Sheet & Proforma I to VIII

Memo No 1178 Date 05-05-2026

Copy to Students' Notice Board/Staff Common Room/All Departments/All Sections/Controller of Examinations/ Administrative Bursar/Academic Bursar/IQAC/ OIC, Website/Establishment Section/Section Officer/Guard File for information.


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