

**Office of the Principal,  
Bhadrak Autonomous College, Bhadrak**

Jagannathpur, Bhadrak. Email: [principalbhadrakcollege@rediffmail.com](mailto:principalbhadrakcollege@rediffmail.com)

No. 674 Date 10/03/26

In reference to the letter No. 12570 / HE dated 07.03.2026 received from the Department of Higher Education, Government of Odisha regarding sponsoring of names of OES Officers willing to work as SNO-cum-Deputy Secretary (State NSS Officer) in the Higher Education Department on deputation basis, eligible and interested OES Officers/teachers of this college in the rank of Assistant Professor (Stage-III) or above having at least four (04) years of experience as NSS Programme Coordinator / Programme Officer are requested to submit their willingness along with relevant details to the Principal's Office within 7 days of this notice so that the name can be sponsored through the HIMS Portal to the Higher Education Department within the stipulated time.

This may be treated as **URGENT**.

  
Principal

Bhadrak Autonomous College, Bhadrak

Memo No. 675 Date 10/03/26

Copy to All Deptts/All Sections/ Staff Common Room/OIC, Website /Estt. Section/SO of this college for information and necessary action.

  
Principal

Bhadrak Autonomous College, Bhadrak

177  
9/3/26  
By Speed Post  
GOVERNMENT OF ODISHA

DEPARTMENT OF HIGHER EDUCATION

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No. PT1-HE-GCET-MISC-0067-2025 12570 /HE, Dated 07.03.2026

From

Smt. Mousumi Nayak, OAS (S)

Joint Secretary to Government

To

The Registrar of all State Universities

All the Principals of Govt. Degree Colleges of the State

Sub: Sponsoring of names of OES Officers willing to work as SNO-cum-Deputy Secretary, Higher Education Department on deputation basis.

Madam/Sir,

I am directed to invite a reference to the subject cited above and to say that the post of State NSS Officer-cum-Deputy Secretary to Govt. in Higher Education will be filled up by an eligible OES Officer on deputation basis from among the teachers working in State Universities/Govt. Colleges in the rank of Asst. Professor (Stage-III) and above with 4 years of experience as Programme Co-ordinator/ Programme officer, NSS under Higher Education Department.

The deputation shall be initially for a period of two years and can be extended for another two years subject to condition of satisfactory performance.

It is, therefore, requested to circulate this letter among the OES Officers working under your administrative control and sponsor the name of eligible OES Officer(s) willing to work in the said post through **HIMS Portal** within **15 days** from issue of this letter, beyond which no case will be entertained.

Yours faithfully,

Joint Secretary to Government

Memo. No. 12571 /HE, Dated 07.03.2026

Copy forwarded to the IT Section, Higher Education Department for information and necessary action.

Joint Secretary to Government